

"Your Transportation Specialist"

## MEANWHILE, BACK AT THE FARM...

July 2008

DONNELLY FARMS LTD NEWSLETTER:

### **BIRTHDAYS!!!!**

Werner Hermes – June 6<sup>th</sup>  
Andreas Schuermann – June 7<sup>th</sup>  
Joan Gillcrist-Clarke – June 13<sup>th</sup>  
Len Joy – June 14<sup>th</sup>  
Richard Clark – June 17<sup>th</sup>  
Gareth Bishop – June 17<sup>th</sup>  
Torsten Linke – June 17<sup>th</sup>  
Karen McAllister – June 24<sup>th</sup>  
Ginelle Martin – June 25<sup>th</sup>  
Dave Davenport – June 26<sup>th</sup>  
Brian Wilson – June 27<sup>th</sup>  
Donnie Graham – July 7<sup>th</sup>  
Jim McIntosh – July 15<sup>th</sup>  
Mark Foster – July 15<sup>th</sup>  
Jurgen Honow – July 26<sup>th</sup>  
Stephen Peabody – July 28<sup>th</sup>  
Carl Brooks – August 1<sup>st</sup>  
Peter Tompkins – August 1<sup>st</sup>  
Travis Broad – August 6<sup>th</sup>  
Terry Archer – August 6<sup>th</sup>  
Alain Cyr – August 20<sup>th</sup>

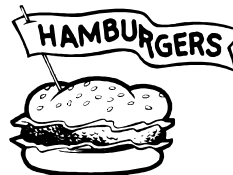
### Driver Appreciation Week at

### Donnelly Farms:

July 21<sup>st</sup> thru 25<sup>th</sup>

Office staff will be slaving over the BBQ to provide you with hot dogs, hamburgers etc.

Bring your family and enjoy a free meal. Your name goes in a draw to win a door prize or the grand prize; a soft shell jacket with leather sleeves and a truck on the back.



### Injuries At Work!!

Please remember to report all injuries no matter how minor as soon as practicable to a member of the Occupational Health & Safety Committee.

### NOTICE: NY State Thruway

\*There are different plazas that strictly enforce their 5 mph speed limits. If you are clocked going more than 5 mph they issue a speed violation notice. This comes to us by fax right away and they mail the original. We will address each notice on an individual basis.

1<sup>st</sup> notice-Warning

2<sup>nd</sup> notice-Warning

3<sup>rd</sup> notice-They will suspend your tag; you will be required to stop and pay cash for all tolls during the 90 days the tag is suspended.

Please welcome our new Dispatch Manager:  
Don Callhoun

### **INSIDE THIS ISSUE:**

- Birthdays
- Minutes of Drivers Meeting
- Carrier Profile
- Respecting Construction Zones
- Excerpt from 'Today's trucking'
- Jokes



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**Door Prize Winners:**

**Brian Shaw→T-shirt and hat**

**Gerben Groenhof→T-shirt and hat**

**Drivers Meeting July 6, 2008:**

**CUSTOMS STAMPS**-When you are entering Canada with a shipment your paperwork **MUST** be stamped by Canada Customs to show it was cleared. Please be sure that there is a separate stamp for each bar code. This means that if there are 2 different buyers and you have 2 different PARS you will get 2 different stamps. Even if the officer tells you it's ok and 'go ahead' do not leave without getting the paperwork stamped. It is our only proof that we cleared that load. We need a copy of the stamped customs clearance turned in with your paperwork so if you are delivering to a customer that has a habit of keeping that stamped copy please ask them for a photo copy of it for our records.

**SYSCO LOADS / PARS**-Sysco needs us to put a separate PARS barcode on each of the drops for the Ventura loads (oil). This means that if you have produce coming from Baugh Supply and goods coming from Ventura Foods you will need a PARS barcode on both sets of paperwork.

**DIRTY TRAILERS**-All trailers must be swept clean when empty. It is the responsibility of the driver who is delivering to make sure the trailer is swept out when empty. Many drivers are doing good. Effective June 20<sup>th</sup> if you drop a dirty trailer you will lose your unloading pay and it will be given to the next driver who picks up the dirty trailer and has to clean it before going to reload. This problem has gotten better since June 20<sup>th</sup>.

**DROPPING TRAILERS**-When dropping a trailer crank the dollies down just enough to take the pressure off the pin then drop your air in

your suspension. Please do not leave the trailer cranked up too high as it makes it hard on the next guy who has to pick it up.

**PORT OF WILMINGTON**-Drivers delivering into Dole/Chiquita **MUST** be in to the port by 10:00 am or the load will not get on that day's boat and we get a fine.

**CONTAINER TURN-IN SHEET** / Chiquita-We have discontinued use of the turn in sheet that we were asking that you get signed when turning in a container. You should get a copy of the yellow Chiquita sheet, this can be turned in with your bills for our records.

**DIRECTIONS**-We have provided you with direction booklets. Please refer to this booklet before contacting dispatch to ask for directions. If there are directions that you find need altered or if you have new directions that you feel need added please bring them to your dispatcher and we will update the booklet. We will not be sending directions by satellite if they are in your booklet.

**USE OF SATELLITE MACROS**-There are many reasons the Macros must be completed. It allows us to plan for your next dispatch as well as provides us with the necessary information to track on time shipments.

It was brought up that dispatch are not reading the entire message. Don is going to keep an eye on this and make sure it happens. Another concern from drivers is sitting and waiting for a response from dispatch. Often we don't know what we are going to need you to do next so we ask you to sit tight. It is our policy to let you know what we know at all times. We will communicate to you if we are waiting on a load or if we have an idea what direction you can head in.

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**HEAD OFFICE:** 40 STOCKFORD RD., LANSDOWNE, NB E7L 4K4

PHN: 506-375-4564 1-800-561-9046 FAX: 506-375-8446 e-mail address: ginelle@donnellyfarms.com

**BRANCH OFFICE:** ST JOHN'S, NF A1L 1C5 PHN: 709-782-2475; 1-877-877-2475 FAX: 709-782-2477



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Sometimes it is necessary to speak to your dispatcher on the phone and I know many of you would like to be able to use your 10-4 phone but we do not get very good 10-4 service at our office.

PEOPLENET-3 of the new Cascadias will be equipped with new tracking systems, instead of QualComm they will have PeopleNet. This is a very user friendly system; we will provide training for the drivers who are receiving them. PeopleNet offers unlimited free e-mail home and the ability to send messages to a specific person at the office, instead of going into the system where everyone sees it. This is a 2 month trial only, we are not making a decision between the two programs at this time.

AFTER HOURS CALLS-The shop as well as dispatch are receiving too many after hours calls. Please be sure you contact the shop and dispatch during our normal hours of operations. After hours calls should be limited to emergencies only. Always stop and think of if it can wait until morning when we are open.

WEIGHT SLIPS-Always get your weights as soon as possible after loading. If you are dropping the load at DFL for someone else to deliver always complete the DFL weight sheet and hang it with the bills. If you drop a trailer with the weight sheet not fully and properly completed you will forfeit your pick up pay.

PAPS PAPERWORK-All loads must be faxed to the customs broker 3 hours before it is due to cross customs. If you loaded it but you are not the driver who will be delivering it you are still required to fax the paperwork.

REEFER TEMPERATURES-Please set single temperature frozen loads at -10°F even if the customer requests the reefer to be set lower.

-10°F is cold enough to preserve the load, anything colder than that works the reefer harder, using more fuel and gives no benefits.

BULK HEADS-When installing a bulk head be sure that you can not see any cracks between the bulk head and the trailer walls. Also make certain it is strapped in correctly and secure. You should have a pallet or two between the bulk head and the produce so that you may maintain product integrity and you do not freeze the produce.

-When not using the bulk head make sure it is secured tightly to the designated area on the inside of the trailer.

-After delivering a multi temp load be sure that you have the bulk head before leaving the customer. They cost a lot of money and we do not want to leave them behind.

SCENT FREE ENVIRONMENT-Just a friendly reminder that due to allergies we have adopted a scent free environment at our office. Please try not to use cologne's or body wash that has too strong of a perfume smell. Thanks for your cooperation.

ALTERATIONS TO TRUCK-Please do not make any alterations to the truck (decals, lights, high stick shifts etc) without checking with Dwayne (or Geoff if it is mechanical) as they are company owned trucks that could potentially be assigned to other drivers.

\*McGill Drop Yard-Our spot at McGill Drop yard in Montreal PQ is now # 105.

\*We had a suggestion brought forward that we start a 'Tip Tuesday' where some of the more experienced drivers can share their little tricks that save time and money and get us all working together.

RUNNING LATE MACRO-This macro has been developed and put in to place so that you can quickly and easily notify us if you are

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running a bit behind. We ask that you provide us with an ETA so that we can notify the customer.

MAINTENANCE SHEETS-In order for the shop complete your maintenance in a timely manner they need to be properly notified of your maintenance request. The maintenance sheet needs fully completed on the truck and trailer every time you are at DFL. If there are no repairs needed they still need to know your unit#, mileage and date so that they can complete regular maintenance on time.

-these sheets can be given directly to a shop worker if it is through the day and the shop is open. Leaving them in the basket in the dispatch entrance may cause them to be overlooked because the shop does not have time to come to the office to check that basket 100 times a day.

-If you are a local guy who is at DFL fairly often it is ok to complete the maintenance sheet on a weekly basis when you know you are going to be home for a day or two and the shop has time to

complete any repairs. If it is mandatory repairs please, by all means, let the shop know at any time.

PARKING AT DFL-When you pull around by the warehouse so that you are lined up properly to drop your trailer please do not stop and park the equipment right in the middle of the yard.

DRIVER APPRECIATION-The week of July 21<sup>st</sup> through 25<sup>th</sup> the office staff will be hosting a Driver Appreciation BBQ. Between 11:00am and 2:00pm the office staff will be cooking hotdogs and hamburgers etc.

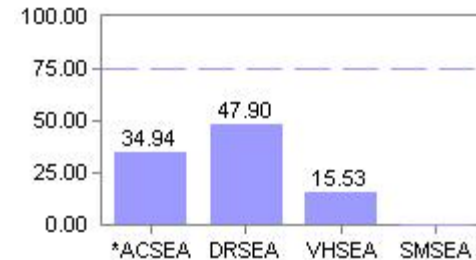
-We will be entering your name for door prizes as well as a grand prize of a soft shell jacket with leather sleeves and a truck embroidered on the back.

-Please bring your family to enjoy this BBQ as well.

### SAFE-STAT → U.S. CARRIER PROFILE

Donnelly Farms Ltd is on a point system for carriers, much like each of you are for your drivers license. We monitor our 'carrier profile' just like we monitor your drivers license by pulling a driver's abstract. This is what our 'carrier profile' looks like today. Our goal is to keep these numbers below 50; DOT can let you go without inspection you if our numbers are below 50. If our numbers get above 75 the DOT will inspect you every time they see you.

No  
Deficient  
SEAs  
( >= 75 )



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## Exercising Proper Driving Technique in CONSTRUCTION ZONES:



- ✓ Do not tailgate
- ✓ Pay attention to other drivers' actions
- ✓ Do not get distracted by happenings in the construction zone
- ✓ Drive within the posted speed limit
- ✓ Slow down if visibility is limited
- ✓ Maintain patience
- ✓ Do not give in to road rage
- ✓ Drive conservatively
- ✓ Remember: road construction is a fact of life. We need good roads
- ✓ Drive to protect the amateur motorist...you are the professional.

### ***EXCERPT FROM "TODAY'S TRUCKING" MAGAZINE***

### ***RE: "KEEPING DRIVERS FEELING A REGIONAL TOUCH"***

***WE'RE WORKING IN A FAST-PACED INDUSTRY AND WE'RE ALL FACING CHANGES AND PROBLEMS ON A DAILY BASIS. HOWEVER, WE HAVE TO REMEMBER THAT OUR DRIVERS AND OTHER OPERATORS ARE ON THE FRONT LINES OF OUR BUSINESS.***

***THEY ARE THE INDIVIDUALS WHO HAVE THE LONG LIFE OUT ON THE ROAD, AND THEY NEED TO KNOW THAT THEY ARE APPRECIATED AND WANTED.***

***I ALWAYS CORRECT ANYONE IF I HEAR ONE OF THEM SAY, "I AM JUST A TRUCK DRIVER". THAT IS A VERY UNHEALTHY WAY TO THINK.***

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MY REGRET IS: "WHAT DO YOU MEAN? IF IT WEREN'T FOR YOU BEING ON THE FRONT LINE, I WOULD NOT BE SITTING HERE, NOR WOULD I BE DRIVING A CAB AND NEITHER WOULD YOUR FAMILY AND FRIENDS, SO PLEASE THINK OF YOURSELF AS A VERY IMPORTANT PERSON NOT ONLY IN LIFE BUT IN THE INDUSTRY". MY MOTO HAS ALWAYS BEEN, "DO WHAT OTHERS AS YOU WOULD HAVE THEM DO WITH YOU". KELLE BUTLER, INTERIOR, ON

### Jokes of the Quarter

#### BBQ Season

BBQ: A real Man's Cooking...

It's the only type of cooking a 'real man' will do. When a man volunteers to do the BBQ the following chain of events are put into motion:

- 1) The woman buys the food.
- 2) The woman makes the salad, vegetables and dessert.
- 3) The woman prepares the meat for cooking, places it on a tray along with the necessary cooking utensils and sauces, takes it to the man who is lounging beside the grill.
- 4) THE MAN PLACES THE MEAT ON THE GRILL
- 5) The woman goes inside to organize the plates & cutlery.
- 6) The woman comes out to tell the man that the meat is burning. He thanks her and asks if she will bring another beer while he deals with the situation.
- 7) THE MAN TAKES THE MEAT OFF THE GRILL AND HANDS IT TO THE WOMAN.
- 8) The woman prepares the plates, salad, bread, utensils, napkins, sauces, and brings them to the table.

- 9) After eating the woman clears the table and does the dishes.
- 10) Everyone praises the man and thanks him for his cooking efforts.
- 11) The man asks the woman how she enjoyed her 'night off' and upon seeing her annoyed reaction concludes that there's just NO PLEASING SOME WOMEN...

#### CHICKEN LEGS

A Russian woman married an English gentleman and they lived happily ever after in London.

However, the poor lady was not very proficient in English but did manage to communicate with her husband.

The real problem arose whenever she had to shop for groceries.

One day, she went to the butcher and wanted to buy chicken legs.

She didn't know how to put forward her request, and in desperation she clucked like a chicken and lifted her skirt to show her thighs.

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The butcher got the message and gave her chicken legs.

The next day she needed chicken breasts.

Again, she didn't know how to say it so she clucked like a chicken and unbuttoned her blouse to show the butcher her breasts!

The butcher understood again and gave her some chicken breasts.

The third day the poor lady needed to buy sausages. Unable to communicate this she brought her husband to the store.

*I know what you are thinking....She got her husband because he speaks English!*

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